

Gibsons & District Library Association

Regular Board Meeting
Mainil Room – Gibsons Library
Monday February 25 at 5:30 pm

Minutes

1. Called to order at 5:25 by J.Hodgkinson
2. Motion to adopt Agenda motion by R. Bennie, seconded by T. Southam

Carried

3. Motion to adopt of Minutes by R. Flux, seconded by M. Farmer

Carried

4. Action Items from the last meeting

- a. Review of annual agenda items by LD, Chair and Incoming Chair

A Review of the Annual agenda items was conducted

Action: the revised annual agenda will be presented at the March board meeting.

Motion to accept annual agenda as amended by R. Bennie, seconded by R. Flux

Carried

- b. J. Young to write actions to expect for Board Development Committee

Action: J young will do this for March, 2019

- c. Strategic Plan to be completed and printed :

This action was completed and positive feedback has been received about the Strategic Plan, particularly from the Town of Gibsons.

- d. Board Evaluation Results :

Gibsons & District Library Association

Results were shared from the four participating board members. Board Evaluation will now be allocated to the Board Development Committee rather than the Chair.

Action: The Board Evaluation will be added to the December, 2020 agenda for board members to complete during the meeting.

5. Committee Reports

- a. Library Board Manual Committee (H. Evans-Cullen, A. Sawyer, M. Farmer, R. Bennie)

This committee has been meeting regularly and is currently working on the complaints procedure.

Action: The committee will be presenting a complete policy around complaints at the April board meeting.

- b. Board Recruitment Committee (R. Bennie, M. Farmer)

The committee presented the board recruitment committee manual they have developed that offers clear guidelines to committee members. There are many interested board candidates.

Motion by R. Bennie that the Board Recruitment Committee recommends Trevor Lavendar, Tim Southam, Janet Hodgkinson and Mike for board positions, seconded by M. Farmer.

- c. Board Development Committee: (J. Young)

Nick Gaskin will be invited to attend April Meeting. Aleria Ledwig offered to serve on this committee

Gibsons & District Library Association

- d. Lease & Funding Committee (R. Flux, A. Sawyer, H. Evans-Cullen)

SCRD Area Directors gave lots of positive

- e. Finance Committee (R. Flux, M. Thomson, J. Hodgkinson, H. Evans-Cullen)

Financial statements were reviewed and will be revised. The Finance Committee will be meeting with Accountant Alvarez to make revisions on Wednesday, Feb. 27.

- f. Strategic Plan Committee: (M. Thomson, T. Southam, J. Bradbury, J. Hodgkinson, H. Evans-Cullen)

T. Southam presented a working document of the strategic goals and actions the board is responsible

Action : Board members to send T. Southam feedback on the document prior to AGM

- 6. Library Director Report (attached or appended to this agenda)

Gibsons & District Library Association

7. Reports

- a. Chair's Report –no report
- b. BCLTA Liaison – T. Southam – will be getting more information on this role and BCLTA communications
- c. Interlink Liaison – J. Bradbury Gave report on interlink

Foundation Liaison – J. Hodgkinson. Giving tree launch to raise money for wireless presentation system. Raising \$6500. \$1300 already raised as of today., Bookmarks will be used to promote to library patrons.

- d. Town of Gibsons – A. Ladwig gave an update on the TOW which is currently in planning mode and budgeting for the year.
- e. SCR D- no report

8. Reminder: Annual Agenda Items this month

- a. Identify Committee Requirements and Membership for this year

Identified that all committees are vacant will be reformed at March board meeting.

9. Motion to have an in camera Discussion motion by A. Sawyer, seconded by R. Bennie

Carried

10. Adjournment

Next Meeting: Saturday, March 9 post 10:00 am AGM