

Gibsons & District Library Association

Regular Board Meeting
Mainil Room – Gibsons Library
Monday, January 12, 2019 5:30

MINUTES

Present: H. Evans-Cullen, M. Thomson, J. Bradbury, J. Hodgkinson, R. Flux, M. Farmer, R. Bennie, A. Sawyer, T. Southam, J. Young, D. McMahon

Regrets: A. Ladwig

1. Meeting called to order at 5:31

Guest Presentation by Danielle Arsenault, Child and Youth Services Coordinator at GDPL

2. **Motion to** adopt agenda by R. Bennie, seconded by J. Bradbury

Carried

3. **Motion to** adopt minutes of December 10, 2018 by T. Southam, seconded by J. Hodgkinson

Carried

4. Outstanding Action Items from last meeting:

a. Annual agenda items to be reviewed by M. Thomson, J. Hodgkinson and LD

Carried

5. Committee Reports

a. **Library Board Manual Committee** (LD, A. Sawyer, M. Farmer, R. Bennie)- no report

b. **Board Recruitment Committee** (R. Bennie, M. Farmer)

Notice of AGM is in newspaper. Put in paperwork submission to R. Bennie by January 26, 2018.

Action: All board members who are up for renewal to send their submissions to R. Bennie by January 26, 2018.

Gibsons & District Library Association

c. **Board Development Committee:** (J. Young)

Action: H. Evans-Cullen to send out marigold resource info to entire board.

Action: J. Young to write up some actions to expect for this role to inform new board members.

d. **Lease & Funding Committee** (R. Flux, A. Sawyer, H. Evans-Cullen)- no report

e. **Finance Committee** (R. Flux, M. Thomson, H. Evans-Cullen)

The Finance Committee will meet in late January to review the budget submission.

f. **Strategic Planning Committee:** (M. Thomson, T. Southam, J. Bradbury, LD, J. Hodgkinson)

Strategic Plan Committee presented the final draft of the condensed 2019 to 2022 Strategic Plan.

Action: Committee will tighten up and condense wording and will change objective about business and self-employed workers. Pictures will be edited to ensure they are fully Gibsons related.

Motion by R. Bennie to accept Strategic plan with revisions, seconded by J. Bradbury

Carried

6. Library Director Report

The LD Report was distributed with the meeting agenda and was reviewed at the meeting. A financial and statistical update was provided from January 1 to December 31, 2018.

Action: LD to work with the Strategic Planning Committee to look at priorities for Metrics and framing the monthly LD report around strategic objectives.

7. Reports

a. **Chair's Report** – M. Thomson

Board evaluation to be filled out before next meeting. Please email to M.Thomson.

b. **BCLTA**- T. Southam

T. Southam reported on his conversation with BCLTA Executive Director. There is new TOPS training at a cost of \$125 per trustee that can be offered in the Spring. T. Southam will follow up the date selection as there was significant interest in the training by many GDPL board members.

c. **Interlink Liaison** – J. Bradbury – no report

d. **Foundation Liaison** – J. Hodgkinson

The Giving Tree project is underway.

e. **Town of Gibsons** – no report

f. **SCRD**- D. McMahon

D. McMahon gave a cohesive update on SCR D and community issues relevant to GDPL.

8. **Next Meeting:** Monday, February 11 at 5:30 pm

9. **Adjournment** by Chair at 7:23 pm