Governance Policies Committee

Terms of Reference

Committee Details

Name of Committee	• Governance Policies Committee
Membership & Appointment	• Alison Sawyer • Marah Farmer • Rob Bennie • Heather Evans-Cullen • Mike Wilson
Purpose	• To review and update all bylaws and governance policies, and such operational policies as overlap with the board's mandate, to ensure that they meet the library's needs.
Responsibilities & Duties	• Ensure all GDPL bylaws and governance policies, and such operational policies as overlap with the board's mandate, are reviewed and updated annually and, if required, new policies are add • Review GDPL bylaws annually • Develop and implement a plan to update and/or create new policies as needed • Place all bylaws and current policies on the Library's website for easy access • Review and ensure all current policies reflect the bylaws • Ensure the Library Board Manual website page is consistent and current
Reporting	• All new or updated policies and bylaws are individually approved by the board • The Committee shall report to the membership at the Annual General Meeting.
Frequency of meetings	• Meetings shall be held as required as determined by the committee.