

## **Rules of Conduct**

**Revised: June 3, 2009**

The Gibsons & District Public Library believes that everyone has the right to equal treatment with respect to the access, use and enjoyment of the Library's services and facilities without discrimination.

Staff make every effort to apply the following rules in a fair, dignified and positive manner for the benefit of all. We ask your cooperation in maintaining a welcoming environment conducive to study and enjoyable use of the Library.

1. Threatening, abusive, discriminatory or harassing language or conduct of any kind is not allowed.
2. Misuse, damage, or theft of library materials, furniture, equipment, and property is not allowed. Interfering with the designated use of computers and networks is also not allowed.
3. Disruptive or intrusive behaviour is not allowed.
4. Internet workstations are quiet areas of the library.
5. Children requiring supervision must not be left unattended on library premises.
6. Child minders/caregivers are responsible for ensuring that the children under their care are not disruptive within the library.
7. Members of the public must open all bags, books and papers for inspection if requested by staff.
8. Posting notices, distributing circulars or petitions, soliciting or engaging in any commercial activity on library property must not be conducted without prior written approval of the Library.
9. Photographing, filming or video recording in the library must not be conducted without prior written approval of the Library.
10. Members of the public must wear shirts and shoes and other appropriate attire. Use of sports equipment is not allowed on library property.
11. Eating and drinking are not allowed in computer areas.
12. Animals are not permitted in library buildings, except in authorized programs or when needed to assist a person with a disability.
13. An individual has the right to appeal his or her exclusion as described in the Rules of Conduct – Appeals Policy.

Any behaviour that does not support a welcoming environment and/or violates the Rules of Conduct may result in cost-recovery charges, suspension of library privileges, exclusion from the Library and prosecution.